**2024 CEOI Collaboration and Creative Ideas Lab**

On behalf of the UK Space Agency, the Centre for Earth Observation Instrumentation (CEOI) invites applications from early career researchers to participate in a Collaboration and Creative Ideas Lab. This call, released on 9 July 2024, is open to early career researchers working in academia, industry or other research institutions based in the UK.

This is an exciting opportunity to experience the process of building collaborative relationships, generating new ideas, proposing and running small projects. The Lab will take the form of a series of professionally facilitated online workshop sessions, culminating with the opportunity to win up to £15k of seed-corn funding per project to explore your ideas further. Project teams will receive guidance throughout the process from experienced mentors.

The Lab workshop sessions will run in October 2024, with a participant briefing on 27 September.

* Workshop 1 on 11 October.
* Workshop 2 on 18 October.
* Workshop 3 on 25 October.
* Workshop 4 on 1 November.

Projects arising from the workshops must be completed by 14 February 2025.

On 18 and 19 February there will be a residential Writers’ Retreat where results from the projects will be written up and shared with the workshop group, the mentors, the CEOI Leadership Team and UKSA. A final report from each project will be due on 14 March 2025.

By applying you will be committing to participate in the briefing, all the Lab workshop sessions and the residential Writers’ Retreat. It is anticipated that the review of participant applications will be completed by mid-September 2024, with applicants notified shortly afterwards. Please note that attendance of the Lab does not guarantee project funding.

Detailed instructions for applications are available on the CEOI website ([www.ceoi.ac.uk](http://www.ceoi.ac.uk)). Please make sure you have read and understood the call’s terms and conditions before submitting an application.

Applicants should complete the proforma below and submit it by email, with a cover letter, to [ceoiadmin@le.ac.uk](mailto:ceoiadmin@le.ac.uk) before **12.00 BST on Friday 9th August 2024**.

The CEOI has the objective to realise an excellent, internationally competitive national Earth observation instrument and technology research and development programme. This Lab will contribute to this aim by providing training through experience to early career researchers, who may go on to lead exciting EO technology developments in the future.

The CEOI supports the UK Space Agency Equality, Diversity and Inclusion objectives.

**2024 CEOI Collaboration and Creative Ideas Lab Application Proforma**

**Personal Information**

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| **First Name** |  |
| **Last Name** |  |
| **Title** |  |
| **Address** |  |
| **Phone Number** |  |
| **Email address** |  |
| **LinkedIn page (optional)** |  |
| **Highest academic qualification and date awarded** (include title and institute) |  |

**Current Employment**

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| --- | --- |
| **Starting Date** | **Position and Employer** |
| 1. |  |
| 2.\* |  |
| \* If your current position started less than 12 months ago, please provide information about your previous position in row 2. | |

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| **First Name and Last Name (Title)** |  |
| **Function and Employer** |  |
| **Contact Details** |  |

**Your expertise, interests and motivation**

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| **Please give brief details of your background, and particularly what expertise you will bring to the workshop.** |
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| **Please summarise your relevant area(s) of research interest, explaining why you think there may be potential for new collaborations to make a difference in this space.** |
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| **Please explain why you would like to participate in the Collaboration and Creative Ideas Lab, and please describe how participation will benefit you regarding career development.** |
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| **We would like to make the workshops as accessible as possible. It would be helpful to know, for example, if you use a screen reader, or have other accessibility requirements that we can try to accommodate in our planning. Please outline any accessibility requirements or suggestions that would make attending easier for you.** |
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**To complete your application, you must tick the boxes to acknowledge these statements.**

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| I am an early career researcher, resident in the UK, and the information I have provided is accurate. |  |
| If my application is successful, I agree to fully participate in the briefing and workshop sessions. |  |
| I acknowledge that participation in the workshops does not guarantee that I will receive seed-corn project funding. |  |
| I accept the standard CEOI Terms and Conditions (T&Cs), defined in the model CEOI Grant Agreement document, which are available on the CEOI website.[[1]](#footnote-1) |  |
| If I am part of a project team selected for seed-corn funding, I commit to complete the project, attend the Writers’ Retreat and deliver the final report by 14 March 2025. |  |
| I understand that CEOI team may conduct due diligence on applications in line with the University of Leicester’s Trusted Research guidelines. |  |
| I understand that I may be contacted by UKSA or its agent for the purpose of Monitoring and Evaluation of the CEOI programme for a period of 5 years, and that my contact details will therefore be shared with, and stored by, the relevant entities for this purpose. |  |

**Signature and Date**

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1. You are accepting the CEOI T&Cs on behalf of your organisation. Please ensure that authorisation is obtained from your organisation before submitting your application. Any requests for changes to these T&Cs must be made in writing as part of the cover letter at the time of bidding. Requests for changes to T&Cs will not be considered after the closing date of the call. If changes are requested these will be considered in parallel with the proposal review process. [↑](#footnote-ref-1)